



Community Fund 2012

Step 1: Grant Proposal

- All organizations interested in applying for a The Park City Foundation's 2012 Community Fund grant must submit, by March 9th, a 300-400 word summary of their grant idea. This submission cannot exceed 400 words and must include a dollar request amount. Applying organizations should verify that their nonprofit directory submission is up to date by referring to our website: <http://www.theparkcityfoundation.org/Nonprofits/NonprofitDirectory/tabid/202/Default.aspx>. If needed, an updated version must be submitted with the proposal.
- Proposals will be reviewed by the Grants Committee and ranked 1-5. On March 23rd, all proposals that average a score of 3 or above will be asked to submit a grant application by April 20th.

Step 2: Grant Application

Only organizations that submitted a proposal that ranked an average of 3 or above are invited to submit an application; organizations will be notified by PCF of the status of their proposal. Applications are tiered by grant request amount (under \$1,500, \$1,500-\$5,000 and \$5,001-\$10,000). Applications are due by end of day, April 20th. Decisions are announced in July. Please refer to our website for the grant application requirements.

Timeline:

- Friday, March 9th: Submit 300-400 word grant proposal via email to katie@theparkcityfoundation.org in a word document (please no pdfs!). 400 words is the absolute maximum.
- Friday, March 23rd: Select applicants will be invited to submit a Community Fund application.
- Friday, April 20th: Community Fund Application deadline. Submit narrative via email, in a word document. The entire application may be submitted via email, mail or in person.
- Early July 2012: Decision announcements and grant payments.

Email: katie@theparkcityfoundation.org

Mail: PO Box 681499, Park City UT 84068

Delivery: 1790 Bonanza Drive Suite W-102, Park City UT 84060

Questions? Inquiries? Check out our website: www.theparkcityfoundation.org/nonprofits or contact us directly: 435-214-7476.