

Community Fund Evaluation Site Visit Outline

Goal: Create a meaningful set of quantitative and qualitative data for evaluating our Community Fund recipients. Make the data available to board members, donors and on our website using multi-media tools.

Inputs:

- Site Visits: Each grantee will have a site visit with a PCF staff and board member.
 - Site visits data will be recorded by PCF staff.
 - Short video vignettes will be recorded
 - Information will be accessible through written reports, video, and/or website

To be filled out by PCF Staff

Organization Name

Project/Program Summary

Grant Amount

Grant Date

Site Visit Questions

1. What is your mission? How has this evolved over the years?
2. What are your organization's primary goals and programs?
3. What were the expected outcomes you identified through the grant process and please describe how your organization met, is progressing towards or did not meet these outcomes.
4. How do you quantify your outcomes? Can we see the numbers you use to illustrate your work?
5. What are your strategic goals for the next 1-3 years? Where would you like to see the organization progress?
6. What are the most pressing, important and/or unmet needs of the Park City community?
7. What are the most pressing, important and/or unmet needs of the nonprofit community (organizational capacity)

Video Questions

Grantees will be asked to chose a question to answer:

1. If your biggest wishes came true, what does your organization look like in five years?
2. Tell us a story that illustrates your success

Other topics covered/comments

Director Comments

Staff Comments